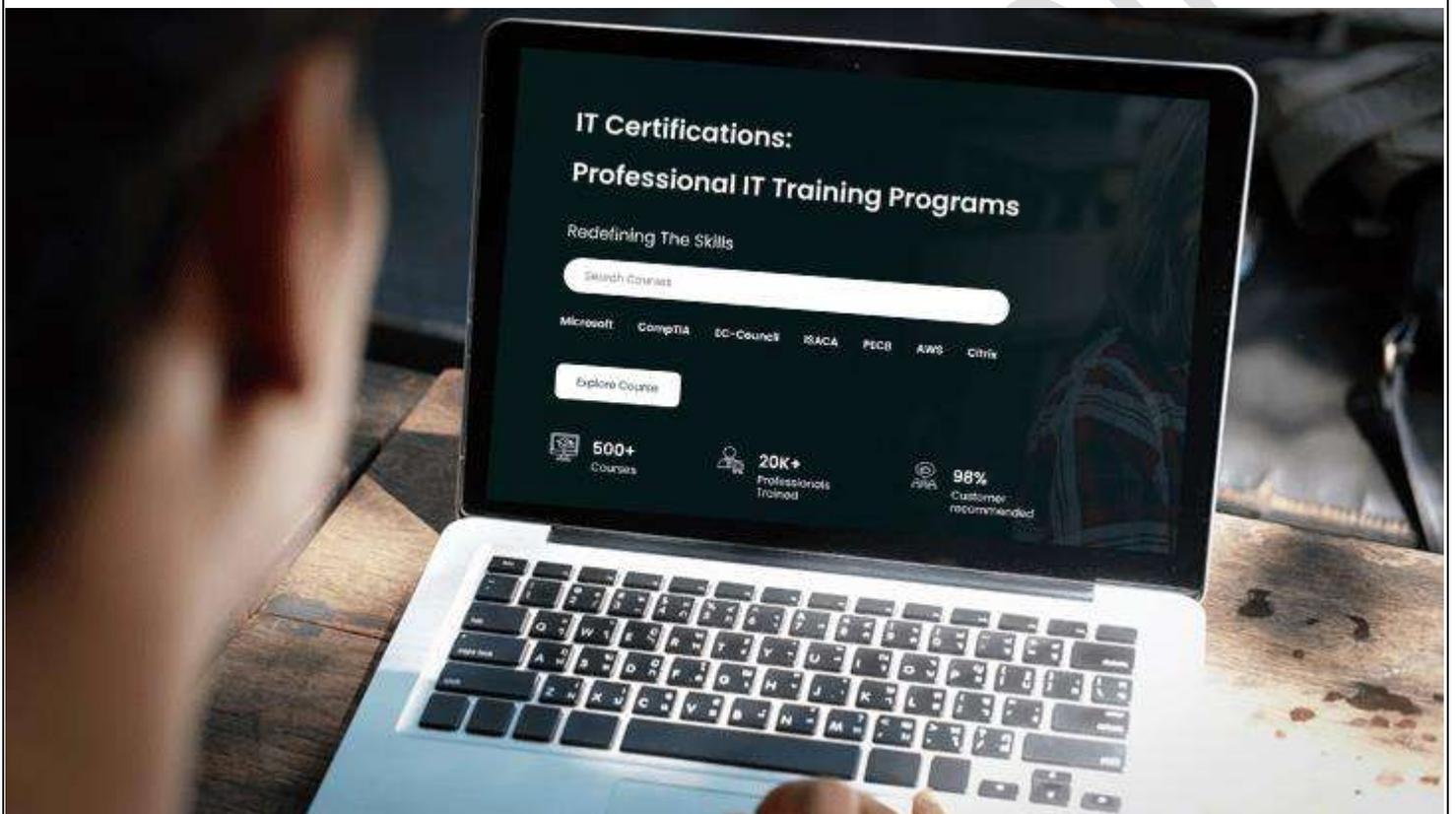




Redefining The Skills



PUBLIC SPEAKING TRAINING

Duration: 3 Days

Course Description

Master the art of public speaking and presentation skills with our comprehensive public speaking training program designed to unleash your full potential on stage. Our expert instructors will guide you through a transformative journey, helping you to build confidence, hone your communication skills and craft powerful messages that will captivate any audience. You will learn valuable techniques to manage your nervousness, present your voice with clarity and authority and inspire your audience with powerful stories. With practical exercises and personal feedback, you will develop a commanding presence that attracts attention and leaves a lasting impression.

Public Speaking Training Benefits

- Improves communication skills and confidence in public speaking.
- Teaches strategies to effectively engage and connect with audiences.
- Improves the organization and structure of presentations.
- Provides techniques for overcoming anxiety and nervousness when speaking. Helps individuals develop persuasive and influential speaking skills.



Why Get Trained By The Best Microtek Learning

- **Expert-led teaching:** Benefit from training delivered by industry experts with practical experience.
- **Comprehensive curriculum:** Access a wide range of courses covering various technical areas and certifications.
- **Hands-on learning:** Participate in practical exercises and labs to reinforce theoretical concepts.
- **Career Advancement:** Acquire in-demand skills and certifications to enhance your professional profile.
- **Flexible learning options:** Choose between face-to-face classes, virtual training or on-demand training, depending on your schedule and preferences.
- **Exceptional support:** Receive personalized guidance and support throughout your learning process.
- **Trusted Reputation:** Rely on Microtek Learning's reputation for delivering high-quality training.

Public Speaking Training Delivery Methods

- In-Person
- Online

Curriculum

Module 1: Delivering persuasive speeches

In this module you will learn how to:

- Determine your basic public speaking skills
- Reduce anxiety and increase your confidence through practice and preparation
- Incorporate feedback from the audience to fine-tune your speech

You will also learn how to apply the five-step method to your speech

- Captivate the audience
- Recognize the critical need
- Present the key ideas concisely
- Explain the outcome
- Call to action

Module 2: Creating an effective presentation

In this module you will learn how to

- Create a storyboard for your presentation
- Assess and consider the needs of your audience
- Translate your ideas into clear, structured content
- Apply learning theory to design your presentation for optimal information transfer
- Apply the principle of 7 +/- 2 short-term memory to keep your audience's attention
- Design effective presentation slides by simplifying complex data with images and graphics

Module 3: Captivate your audience

In this module you will learn how to:

- Direct the audience's natural eye movements
- Move dynamically around the presentation room
- Engage the entire audience through effective eye contact
- Synchronize your gestures with your verbal message
- Liven up your speech with vocal variety, pitch modulation, pauses and silences
- Deliver memorable openings and closings

Module 4: Interactivity in your presentations

In this module you will learn how to:

- Encourage your audience to participate through pre-planned, thematic, rhetorical, group and targeted questions
- Handle questions from the audience using the "reward, repeat and answer" approach
- Keep your answers short and simple
- Get back on track after an unplanned interruption
- Manage the question and answer session after the presentation

Module 5: Rehearsing and delivering your speech

In this module you will learn how to:

- Build confidence through practicing
- Incorporate audience feedback to improve your presentation
- Stick to your time limit
- Open your presentation dynamically to make a convincing first impression

For any query Contact Us – Microtek Learning
