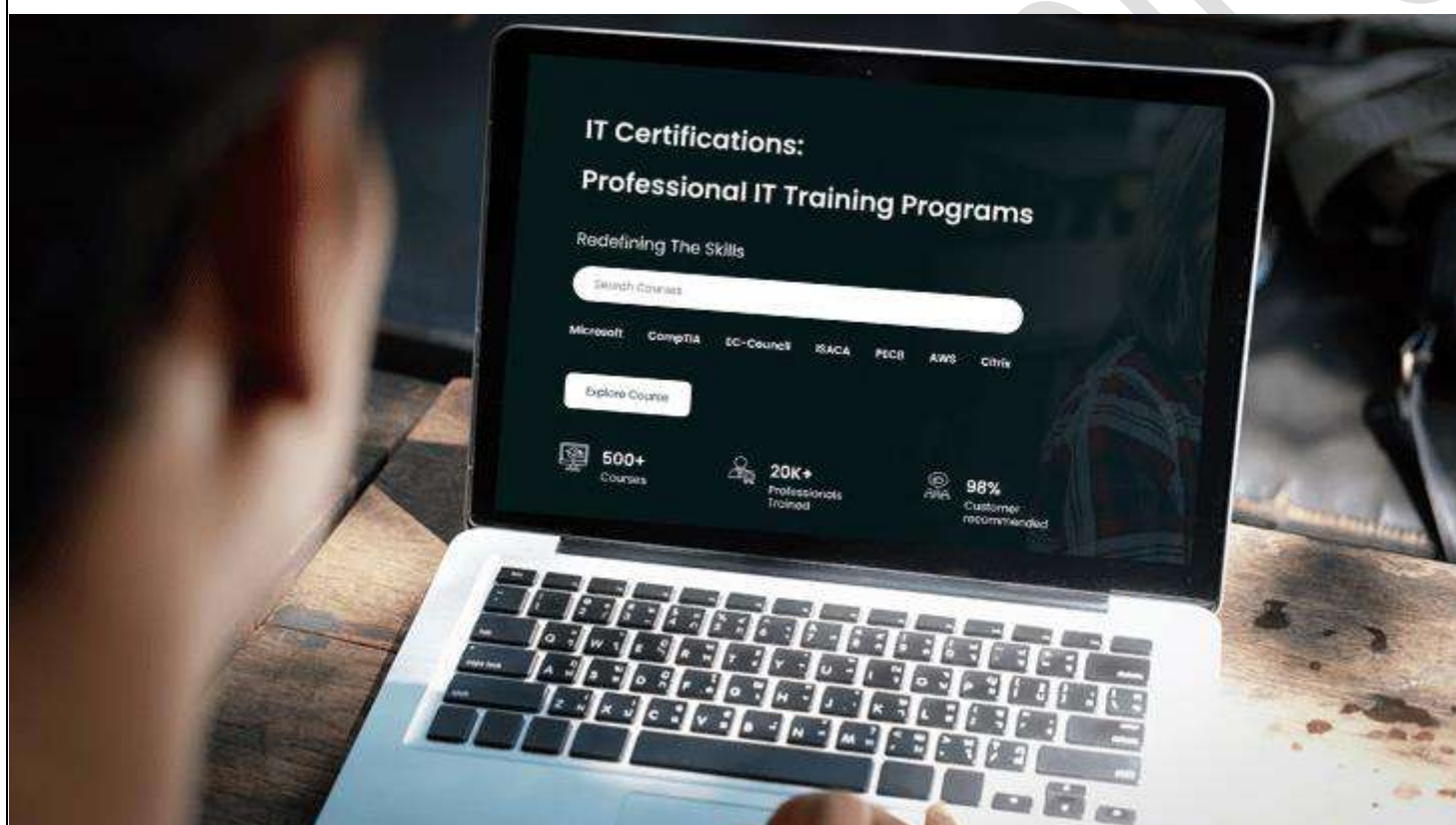# MS-700T00: MANAGING MICROSOFT TEAMS (TEAMS ADMINISTRATOR) TRAINING

Duration: 4 Days

Course Description

MS-700T00: Managing Microsoft Teams Training is aimed at professionals to teach them various techniques to manage MS teams in their companies.

This technical course provides MS Teams overview, deploying teams, implementing security, governance, and compliance for MS Teams. Professionals will also learn about the team's overall structure and compliance security features of Teams.

This training program is suitable to become a Microsoft 365 Teams Admin and individuals who are preparing for the Microsoft Teams Administrator Associate certification exam.

Throughout the course, individuals will learn to build and handle teams, and it also educates about preparing the environment for an MS Teams deployment, which includes shifting from Skype for Business to MS Teams.

It teaches various ways of handling collaboration and techniques to troubleshoot communication in MS Teams.

This training is designed based on the objectives of the course variant MS-700T00-A.

Training Exclusives

- Live instructor-led interactive sessions with Microsoft Certified Trainers (MCT).
- Access to Microsoft Official Courseware (MOC).
- Real-time Virtual Lab Environment.
- Experience 24*7 Learner Support.
- Self-paced learning and flexible schedules.

Who should attend this course?

- This course is designed for individuals who want to learn about Microsoft Teams or are preparing for the Microsoft Teams Administrator Associate certification exam.

What you will learn

- Learning the basics of Microsoft Teams
- Implementing Compliance, Security, and Governance for Microsoft Teams
- Preparing an organization's environment for the deployment of Microsoft Teams
- Deploying and managing teams
- Managing collaboration in Microsoft Teams
- Exploring methods for managing and troubleshooting communication in Microsoft Teams

What Exam Do I Need To Get Certified?

- Exam MS-700

Curriculum

Module 1: Get started with managing Microsoft Teams

In this module, you will get an overview of Microsoft Teams including Teams architecture and related Microsoft 365 workloads. You will also learn the management tools for Teams and how to governance and manage Teams lifecycle.

Lesson

- Explore Microsoft Teams
- Deploy and manage Microsoft Teams
- Implement governance and lifecycle management for Microsoft Teams

Lab: Manage Microsoft Teams

- Prepare team roles and licenses
- Explore Teams management tools
- Create groups and teams
- Implement governance and lifecycle management for Microsoft Teams

Module 2: Implement security and compliance for Microsoft Teams

In this module, you will learn how to manage access from external users from different admin center across Microsoft 365, and what security and compliance features to protect Teams environment, including conditional access, MFA, Threat Management for Microsoft Teams, DLP policies, eDiscovery cases, and communication compliance.

Lesson

- Manage access for external users
- Implement security for Microsoft Teams
- Implement compliance for Microsoft Teams

Lab: Configure security and compliance for Microsoft Teams

- Manage guest access for Microsoft Teams
- Implement security for Microsoft Teams
- Implement compliance for Microsoft Teams

Module 3: Prepare the environment for a Microsoft Teams deployment

In this module, you will learn the different upgrade paths for coexistence and upgrade modes for Transition from Skype for Business to Microsoft Teams. You will also learn to plan and configure network settings for Microsoft Teams.

Lesson

- Transition from Skype for Business to Microsoft Teams
- Plan and configure network settings for Microsoft Teams

Lab: Plan and configure network settings for Microsoft Teams

- Calculate networking capabilities

Module 4: Manage chat, teams, channels, and apps in Microsoft Teams

In this module, you will learn how to create and manage teams and membership from different approaches, manage the collaboration experiences for both chat and channels, and manage apps for Microsoft Teams.

Lesson

- Create and manage teams
- Manage collaboration experiences for chat and channels
- Manage apps for Microsoft Teams

Lab: Manage teams and collaboration settings for Teams

- Manage team resources
- Configure channel and messaging policies
- Manage app settings
- Test configured policy settings

Module 5: Manage meetings and virtual events in Microsoft Teams

In this module, you will learn how to manage meetings and virtual events experiences with different policies and settings. You will also learn to deploy Teams devices, including Teams Room.

Lesson

- Manage meetings and virtual events experiences
- Configure and manage Microsoft Teams devices

Lab: Manage Teams meetings experiences

- Manage meetings and virtual events experiences
- Deploy Teams device profiles

Module 6: Manage calling in Microsoft Teams

In this module, you will learn how to manage phone numbers and Phone System for calling experiences in Microsoft Teams and how to troubleshoot audio, video, and client issues.

Lesson

- Manage phone numbers
- Manage Phone System for Microsoft Teams
- Troubleshot audio, video, and client issues

Lab: Manage calling in Microsoft Teams

- Set up a Calling Plan (Optional)
- Manage phone system for Microsoft Teams

For any query Contact Us – Microtek Learning